

# POLICY AND RESOURCES COMMITTEE

## NOTICE AND AGENDA

For a meeting to be held in the Penn Chamber, Three Rivers House, Northway, Rickmansworth on Monday, 29 June 2026 at 7.30 pm

Members of the Policy and Resources Committee:-

Councillors:

Stephen Giles-Medhurst OBE (Chair)  
Christopher Alley  
Aidan Bentley  
Oliver Cooper  
Stephen Cox  
Steve Drury  
Vicky Edwards  
Mike Sims

Louise Price (Vice-Chair)  
Andrea Fraser  
Raj Khiroya  
Chris Lloyd  
Paul Rainbow  
Narinder Sian  
Kavan Trivedi  
Ian Morris

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*Joanne Wagstaffe, Chief Executive  
Friday, 19 June 2026*

The Council welcomes contributions from members of the public on agenda items at the Policy and Resources Committee meetings. Details of the procedure are provided below:

For those wishing to speak:

Members of the public are entitled to register and identify which item(s) they wish to speak on from the published agenda for the meeting. Those who wish to register to speak are asked to register on the night of the meeting from 7pm. Please note that contributions will be limited to one person speaking for and one against each item for not more than three minutes.

In the event of registering your interest to speak on an agenda item but not taking up that right because the item is deferred, you will be given the right to speak on that item at the next meeting of the Committee.

Those wishing to observe the meeting are requested to arrive from 7pm.

In accordance with The Openness of Local Government Bodies Regulations 2014 any matters considered under Part I business only of the meeting may be filmed, recorded, photographed, broadcast or reported via social media by any person.

Recording and reporting the Council's meetings is subject to the law and it is the responsibility of those doing the recording and reporting to ensure compliance. This will include the Human

**1. APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

**2. MINUTES**

(Pages 7  
- 22)

To approve as a correct record, the minutes of the meeting held on 26 January and 9 March 2026

**3. NOTICE OF OTHER BUSINESS**

Items of other business notified under Council Procedure Rule 30 to be announced, together with the special circumstances that justify their consideration as a matter of urgency. The Chair to rule on the admission of such items.

**4. DECLARATIONS OF INTEREST**

To receive any declarations of interest.

**5. CORPORATE PEER CHALLENGE ACTION PLAN**

(Pages  
23 - 68)

That:

- Policy and Resources Committee agree the Corporate Peer Challenge Action Plan.
- That public access to the report be immediate.

**6. BUDGET OOUTURN REPORT 2025/26**

(Pages  
69 - 96)

That:

- The revenue year end variance after carry forwards of £0.461m be noted.
- That the capital year end position as summarised in paragraph 3.12 and Appendix 3 be noted.
- To approve to carry forward the unspent service budgets from 2025/26 to 2026/27 which total £0.580m to enable completion of projects as detailed at Appendix 2.
- To approve the rephasing of capital projects from 2025/26 to 2026/27 as detailed at Appendix 4

**7. CIL SPENDING APPLICATIONS – JANUARY 2026 APPLICATIONS**

(Pages  
97 - 216)

That:

- Members approve CIL funding for the following schemes detailed in Table 1 of this report and summarised in the table below for 2026/2027:

Applicant & Project Name	Infrastructure	CIL Amount
Croxley Guild Bowls Club, Croxley Guild of Sport, The Green, Croxley Green, Rickmansworth. WD3 3HT	Improvements to Clubhouse and access to Bowling Green and provision of a shelter	£47,298
Chorleywood Common Youth Football Club (CCYFC)  Lady Ela Drive, Chorleywood, WD3 5SL	Refurbishment of Current Pavilion	£363,000
One YMCA Woodlands Community Hub in Leavesden Country Park  College Road Abbots Langley Hertfordshire WD5 0GU	MUGA and 3G Pitch Refurbishment	£47,050

- The final funding and implementation of the 3 agreed projects is delegated to the Director of Finance, in consultation with the Lead Members for Resources and Planning Policy and Infrastructure, to determine to enable the agreed projects to be progressed and implemented.

## 8. CONSERVATION AREA APPRAISAL PROGRAMME UPDATE

(Pages  
217 -  
244)

That Members agree one of the following options:

- **Option 1:**
  - Agree the draft Conservation Area Appraisal Programme based on chronological order in Appendix 1.
- **Option 2:**
  - Agree the Conservation Area Appraisal Programme in Appendix 1 with the Heronsgate Conservation Area Appraisal update being prioritised to follow after the ongoing Rickmansworth Conservation Area Appraisal update.
- **Option 3:**

- Agree the Conservation Area Appraisal Programme in Appendix 1 with the Herongate Conservation Area Appraisal update prioritised to follow after the two Sarratt Conservation Area Appraisal updates.

- 9. PRIMATE LICENSING** (Pages 245 - 258)
- That:
- Members note the introduction of the Regulations and the Council's duties as the licensing authority.
  - Approve the adoption of a primate licensing scheme in accordance with the Regulations
  - Approve the proposed fee structure set out in 3.7 of this report, which will then form part of the annual fees and charges process.
- 10. HEALTH AND SAFETY POLICY STATEMENT 2026** (Pages 259 - 270)
- That:
- The Health and Safety Policy Statement 2026 is approved.
- 11. PUBLIC HEALTH FUNERALS** (Pages 271 - 294)
- That:
- The proposed PHF Policy is adopted and that this is added to the Policy Register for, review every three years.
  - The professional genealogists are not used at this time.
  - That authority to make any minor amendments required to this policy be delegated to the Associate Director for Environment.in consultation with the Lead Member.
- 12. WATFORD RURAL NEIGHBOURHOOD AREA DESIGNATION** (Pages 295 - 306)
- That:
- The Policy and Resources Committee approves the application submitted by Watford Rural Parish Council for a Neighbourhood Area covering the whole Watford Rural parished area.
- 13. HMO LICENCING POLICY** (Pages 307 - 336)
- That:
- The Policy and Resources Committee adopt the council's HMO Licencing Policy.
- 14. HOUSING ENFORCEMENT POLICY** (Pages 337 - 374)
- That:

- Committee adopt the council's Private Sector Housing Enforcement Policy that will enable the council to adhere to our statutory obligations and ensure any enforcement action is fair, consistent, proportionate and in line with an adopted council Policy.

**15. CALENDAR OF MEETINGS 2027-2028** (Pages 375 - 392)

That:

- Committee recommends to Full Council to adopt the committee timetable for the 2027 to 2028 municipal year.

**16. COUNCIL PLAN DELIVERY PLAN** (Pages 393 - 440)

That:

- Committee to review and agree the adoption of the Council Plan 2026 - 2029 Delivery Plan
- Committee to agree the Delivery Plan will be presented to the Policy and Resources committee annually.

**17. WORK PROGRAMME** (Pages 441 - 442)

To note the Work Programme.

**18. Other business - if approved under item 3 above**

**19. EXCLUSION OF PRESS AND PUBLIC**

If the Committee wishes to consider the remaining item in private, it will be appropriate for a resolution to be passed in the following terms:-

“that under Section 100A of the Local Government Act 1972 the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined under paragraph X of Part I of Schedule 12A to the Act. It has been decided by the Council that in all the circumstances, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.”

(Note: If other confidential business is approved under item 3, it will also be necessary to specify the class of exempt or confidential information in the additional items.)

**1. OTHER BUSINESS - IF APPROVED UNDER ITEM 3 ABOVE**

**To receive any declarations of interest.**

**General Enquiries: Please contact the Committee Team at [committeeteam@threerivers.gov.uk](mailto:committeeteam@threerivers.gov.uk)**